Public Key Decision - No

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Work Programme & Training

Meeting/Date: Corporate Governance Panel – 26 March 2014

Executive Portfolio: Resources: Councillor J A Gray

Report by: Internal Audit & Risk Manager

Ward(s) affected: All Wards

Executive Summary

The anticipated work programme for the Panel for the next year is shown at Appendix 1. This is based upon the Panel's current terms of reference.

Panel are asked to consider the work programme and decide what training they would like in preparation for the next or future agendas. Normally this training would be for 30-45 minutes immediately prior to the formal meeting but there may be occasions when a separate longer session would be more appropriate.

Training can be provided by appropriate officers, external audit or external trainers (subject to budgetary constraints).

The Internal Audit & Risk Manager is currently contacting 'expert' speakers with the intention of putting together a formal training day for Panel members.

Financial implications

There are no financial implications.

Recommendation

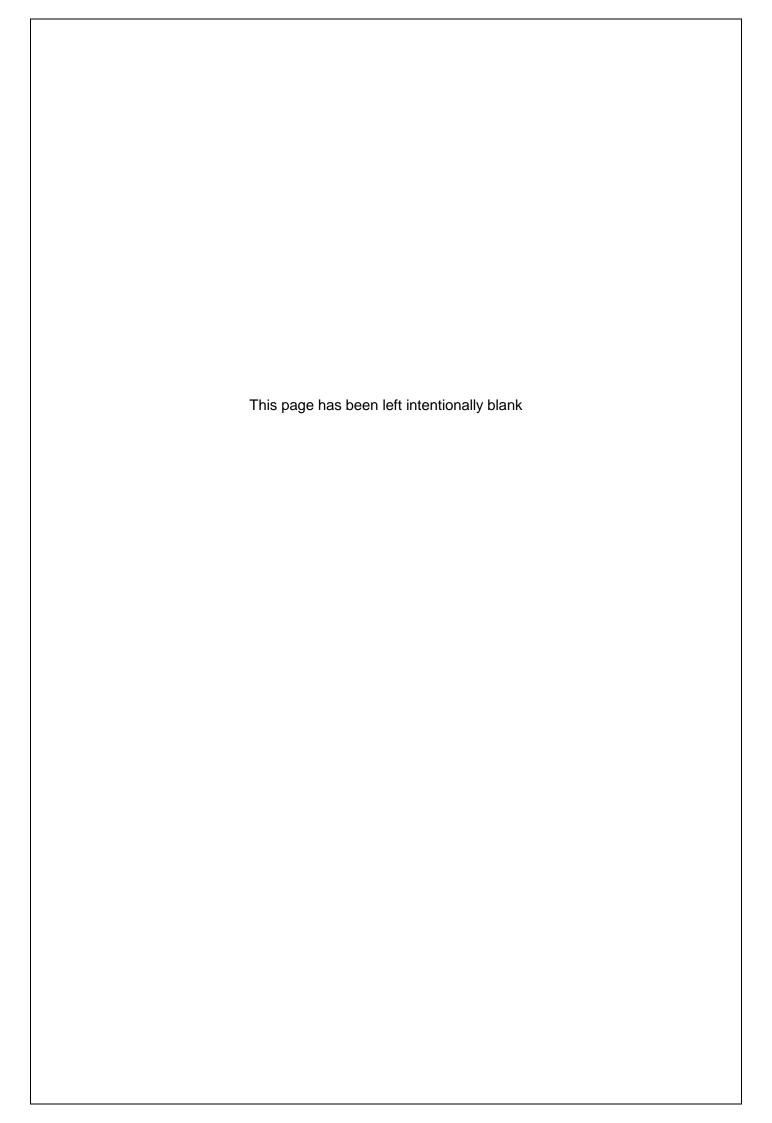
It is recommended that the Panel consider what training is to be provided prior to the May meeting.

Background papers

None

Contact Officer

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Anticipated Work Programme

May 2014

Review of the internal audit service Internal audit annual report & opinion Progress on issues raised in the Annual Governance Statement Corporate Fraud Team investigation activity

July 2014

* Annual report - Feedback

Preparing the Annual Governance Statement Effectiveness review of Licensing Committee

Internal Audit Plan

Corporate Board and assurance mapping

September 2014

Approval of the statement of accounts Approval of the Annual Governance Statement External audit – ISA 260 report Effectiveness of the Panel Risk register review

November 2014

Whistleblowing: policy review & investigations
Annual reports – Freedom of Information
– Business Continuity Planning
Internal Audit interim progress report

January 2015

Progress on introducing external audit recommendations Review of the anti-fraud & corruption strategy Whistleblowing concerns received National Fraud Initiative Corporate Board and assurance mapping

March 2015

- * Review of Council constitution incl.
 - * Code of financial management
 - * Code of procurement
 - * Employee code of conduct

Internal Audit Plan

External Audit: Audit plan and grant claims

Risk register review

In addition to the items listed above, reports may be submitted on an ad-hoc basis on

Awards of compensation Employee's code of conduct Ombudsman reviews Money laundering and bribery National Fraud Initiative

External audit recommendations Effectiveness reviews of Panels/Committees Constitutional matters Other governance matters (e.g. equality)

Note.

If the proposed changes to the terms of reference of the Panel are agreed, the items marked *, would become the responsibility of the Standards Committee.